**Marketing Checklist Letter**

<Client name and address block>

It was a pleasure working with you to sell your home at [home address].

We accomplished quite a bit over the past [several months]! To give you a sense of what kept me so busy, here are all the actions I took to sell your home: [Personalize as needed]

* Listed house on [websites]
* Held [number] of open houses
* Staged your house
* Created and mailed marketing brochures and “just listed” postcards
* Held [number] of showings

[You may also wish to add more actions from this [list](https://www.flkeysboardofrealtors.com/wp-content/uploads/2014/12/The_Critical_Role_of_the_REA_2.pdf) from the Orlando Regional Realtor Association.]

I hope you will consider contacting me for your future real estate needs or passing along my name to anyone looking to [buy or sell] a home. My contact information is below.

Best Wishes,

<your first name>

<Contact block with name

RE license #

firm name

firm address

email, phone, and social media>

Disclaimer: This document is provided as a sample and does not constitute legal advice. Members should modify this document to address their specific needs and verify all information provided to ensure its accuracy and compliance with applicable law.