



Greater Metropolitan Association of REALTORS®

20 Oak Hollow Suite 100 | Southfield, MI 48033 | (248) 478-1700 Fax: (248) 478-3150

REQUEST AND AGREEMENT TO ARBITRATE

Form A-1

1. The undersigned, by becoming and remaining a member of the Greater Metropolitan Association of REALTORS® has previously consented to arbitration through the Board under its Rules and Regulations.
2. I am informed that each person named below is a member in good standing of the Board, or was a member of said Board of REALTORS® at the time the dispute arose.
3. A dispute arising out of the real estate business as defined by Article 17 of the Code of Ethics exists between me (or my firm) and (list all persons you wish to name as **Respondents** to this arbitration):

Name	Address
Name	Address
Firm	Address

NOTE: Arbitration is generally conducted between REALTORS® (principals) or between firms comprised of REALTOR® principals.

4. There is due, unpaid and owing to me (or I retain) from the above-named persons the sum of \$_____. My claim is predicated upon the statement attached, marked Exhibit 1 and incorporated by reference into this application.

The disputed funds are currently held by _____.

5. I request and consent to arbitration through the Board in accordance with its Code of Ethics and Arbitration Manual, and I agree to abide by the arbitration award and to comply with it promptly.

In the event I do not comply with the arbitration award and it is necessary for any party to this arbitration to obtain judicial confirmation and enforcement of the arbitration award against me, I agree to pay the party obtaining such confirmation the costs and reasonable attorney's fees incurred in obtaining such confirmation and enforcement.

6. I enclose my check in the sum of **\$250** for the arbitration filing deposit.*
7. I understand that I may be represented by counsel, and that I should give written notice no less than fifteen (15) days before the hearing of the name, address, and phone number of my attorney to all parties and the Board. Failure to provide this notice may result in a continuance of the hearing if the Hearing Panel determines that the rights of the other party(ies) require representation.

Each party must provide a list of the names of witnesses he intends to call at the hearing to the Board and to all other parties not less than fifteen (15) days prior to the hearing. Each party shall arrange for his witnesses to be present at the time and place designated for the hearing. The following REALTOR® nonprincipal affiliated with my firm has a financial interest in the outcome of the proceedings and has the right to be present throughout the hearing: _____

8. The Complainant must provide a list of witnesses he/she intends to call at the hearing and copies of exhibits to the Board and to the other party not less than fifteen (15) days before the hearing. The Respondent must provide a list of witnesses he/she intends to call at the hearing and copies of exhibits to the Board and to the other party not less than seven (7) days prior to the hearing. Each party shall



arrange for his/her witnesses to be present at the time and place designated for the hearing. (Revised 1/98) Each party shall arrange for his witnesses to be present at the time and place designated for the hearing. The following REALTOR® nonprincipal affiliated with my firm has a financial interest in the outcome of the proceeding and has the right to be present throughout the hearing: _____ . (Revised 11/98)

9. Failure to provide a list of witnesses and copies of exhibits within the time specified will constitute a waiver of the right to call those witnesses or use exhibits at the hearing, unless the Chairperson agrees to allow their testimony or use of exhibits.
10. Under the penalties of perjury, I declare that this application and the allegations contained herein are true and correct to the best of **my** knowledge and belief and this request for arbitration is filed within 180 days after the closing of the transaction, if any, or within 180 days after the facts constituting the arbitrable matter could have been known in the exercise of reasonable diligence, whichever is later. (Revised 11/97)
11. Are the circumstances giving rise to this arbitration request the subject of civil litigation?
_____ Yes _____ No
12. *This shall be deemed an arbitration agreement within the meaning of the Revised Judicature Act, section 5001, et seq; MSA 27a.5001 et seq; MCLA 600.5001 et seq; and Michigan Court Rule 3.602 and the undersigned agree that such judgment may be entered in any circuit court upon the award.*
13. If either party to an Arbitration Request believes that the Grievance Committee has incorrectly classified the issue presented in the request (i.e. mandatory or voluntary), the party has 20 days from the date of receipt of the Grievance Committee's decision to file a written appeal of the decision. Only those materials that the Grievance Committee had at the time of its determination may be considered with the appeal by the Board of Directors.
14. Important note related to arbitration conducted pursuant to Standard of Practice 17-4(1) or (2); Where arbitration is conducted between two (or more) cooperating brokers pursuant to Standard of Practice 17-4(1) or (2), the amount in dispute and the amount of any potential resulting award is limited to the amount paid to the respondent by the listing broker, **seller or landlord** and any amount credited or paid to a party to the transaction at the direction of the respondent.
15. Address of the property in the transaction giving rise to this arbitration request: _____

16. The sale/lease closed on: _____

Complainant(s):

Name (Type or Print) Signature of REALTOR® **Principal** Date

Name of Firm

Address

Telephone

Email

Name (Type or Print)

Signature of REALTOR®

Date

Address

Telephone

Email